

Name _____

Position desired _____

Referred by _____

(if applicable)



PETROSMITH EMPLOYMENT APPLICATION

Petrosmith is an "at-will" employer and makes no representation that employment with the Company represents lifetime security or a guarantee of continued employment. While the Company hopes that its employment relationship with its employees will be mutually enjoyable and lasting, employees may terminate their employment at any time, with or without cause or notice, and the Company may do the same.

Petrosmith is an Equal Employment Opportunity Employer and does not discriminate because of race, color, gender, religion, natural origin, sexual orientation, citizenship status, veteran status, or, to the extent provided by law, age, marital status, disability or any other protected class as defined by federal, state or local law. Petrosmith promotes a drug-free workplace.

PERSONAL INFORMATION

NAME: _____
FIRST NAME MIDDLE NAME LAST NAME

ADDRESS: _____
STREET ADDRESS CITY, STATE, ZIP CODE

HOME PHONE: _____ **CELL PHONE:** _____

EMPLOYMENT DESIRED

POSITION DATE AVAILABLE TO WORK PAY RANGE

EMPLOYMENT HISTORY Give the name and contact information for last three (3) employers.

CURRENT/MOST RECENT

COMPANY

CITY, STATE

CONTACT NAME AND TITLE

PHONE NO. OR EMAIL ADDRESS

POSITION

FINAL BASE PAY/BONUS

SUMMARY OF JOB RESPONSIBILITIES

REASON(S) FOR LEAVING

MAY WE CONTACT THIS EMPLOYER? YES NO HIRE DATE _____ SEPARATION DATE _____

PREVIOUS

COMPANY

CITY, STATE

CONTACT NAME AND TITLE

PHONE NO. OR EMAIL ADDRESS

POSITION

FINAL BASE PAY/BONUS

SUMMARY OF JOB RESPONSIBILITIES

REASON(S) FOR LEAVING

MAY WE CONTACT THIS EMPLOYER? YES NO HIRE DATE _____ SEPARATION DATE _____

PREVIOUS

COMPANY

CITY, STATE

CONTACT NAME AND TITLE

PHONE NO. OR EMAIL ADDRESS

POSITION

FINAL BASE PAY/BONUS

SUMMARY OF JOB RESPONSIBILITIES

REASON(S) FOR LEAVING

MAY WE CONTACT THIS EMPLOYER? YES NO HIRE DATE _____ SEPARATION DATE _____

EDUCATION AND TRAINING HISTORY

HIGH SCHOOL/GED CITY, STATE YEARS COMPLETED

COLLEGE/UNIVERSITY MAJOR YEARS COMPLETED DEGREE/GPA

TECHNICAL SCHOOL COURSES COMPLETED

HAVE YOU EVER WORKED FOR PETROSMITH BEFORE? YES NO IF YES, COMPLETE BELOW.

DATE HIRED DATE SEPARATED POSITION HELD

DO YOU HAVE ANY RELATIVES CURRENTLY EMPLOYED BY PETROSMITH? YES NO IF YES, PLEASE LIST BELOW.

IN THE PAST 7 YEARS, HAVE YOU BEEN CONVICTED OF, OR HAVE YOU PLEADED GUILTY OR NO CONTEST TO, A FELONY OFFENSE? IF YES, PLEASE LIST BELOW.

HOW DID YOU HEAR ABOUT PETROSMITH?

NEWSPAPER COMMERCIAL RADIO ONLINE FACEBOOK

OTHER: _____



REQUEST FOR VERIFICATION OF EMPLOYMENT

Signed authorization from the individual is required before employment verification information may be released.

SECTION I (To be completed by employee)

I hereby authorize the Human Resources Department to release the information indicated below. Additionally, I release Petrosmith from all liability whatsoever for issuing the requested information.

EMPLOYEE NAME _____

LAST 4 DIGITS OF SOCIAL SECURITY _____

SIGNATURE _____

DATE _____

SECTION II (To be completed by the Human Resources Department)

I certify that the records of Petrosmith reveal the following on the employee indicated above.

DATES OF EMPLOYMENT: _____ TO _____

APPLICANT'S TITLE: _____

MAJOR DUTIES: _____

ATTENDANCE: _____

REASON FOR LEAVING: _____

IS THE APPLICANT ELIGIBLE FOR REHIRE: YES NO

BASE SALARY: _____

COMMENTS: _____

SIGNATURE _____

NAME: _____

COMPANY: _____

TITLE: _____

PHONE: _____

Are you legally authorized for employment in the United States?
(Pursuant to relevant law and upon employment, verification will be required.)

YES NO

Are you at least 18 years of age?

YES NO

Are you able to perform the essential functions of the Job you are applying
for with or without a reasonable accommodation?

YES NO

Declarations and Acknowledgements

I certify that I have fully and accurately answered all questions and have given all information requested in this application for employment and I understand that any wrong or incomplete information on the form may disqualify me for further consideration of employment or, if discovered after I am hired, may be grounds for my immediate dismissal. I understand that all such information is subject to verification by the Company and hereby give my consent to the Company to investigate my background and qualifications using any means, sources and outside investigators at its disposal. I agree to undergo any type of drug and/or alcohol testing that the Company may require at the time.

I have read and understand the job description and essential functions for the position for which I am applying.

I understand that an offer of employment with Petrosmith is contingent upon my taking and passing a test for illegal drugs and a pre-employment background investigation, possibly including a motor vehicle report.

If employed, I agree to read and comply with Company rules, regulations and policies.

I understand that all employees of the Company are employees at will and, as such, are free to resign at any time without reason. The Company, likewise, retains the right to terminate an employee's employment at any given time with or without reason or notice. No oral statements or anything contained in the Employee Handbook or any other document provided to the employee are intended to be, nor should they be construed as, a guarantee that employment or any benefit is to be continued for any period of time. Any salary figures provided to an employee in annual, monthly or weekly terms are stated for the sake of convenience or to facilitate comparisons and are not intended and do not create an employment contract for any specific period of time. This document does not create a contract of employment.

If employed, I agree that upon termination of employment, I will return all company property and records in my possession.

I understand that this application for employment will remain active for 60 days. If I am not hired and I am still interested in employment with Petrosmith after that time, I understand that I must complete a new application.

Applicant Signature _____

Date _____

Petrosmith
Welding Skill/Experience Questionnaire

1. How many years of welding experience do you have? _____

2. Do you know either of these welding techniques?

Wire Welding - Yes No

If yes, which type(s) of wire? Flux core Hard wire

Stick Welding - Yes No

If yes, which type(s) of rods?

7024 jet rod size 5/32

7024 jet rod size 3/16

6010 size 1/8

6010 size 5/32

6010 size 3/16

7018 size 1/8

7018 size 5/32

7018 size 3/16

Other - _____

3. Have you passed any of the following tests for prior employment, class, etc.?

1G 2G 3G 4G 5G 6G

4. In which positions do you have welding experience?

Vertical Horizontal Uphill Flat Other _____

5. Please list any certifications that you have with any school, state, company, etc.

6. Do you have experience using a sub-arc machine? Yes No

7. Can you read and interpret blueprints? Yes No

NOTICE: Potential welding applicants need to have his or her own welding hood, gloves, leathers and should have steel-toed boots prior to taking a weld test.